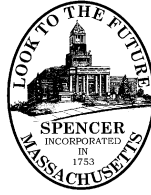


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held September 12, 2013

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White
Lawrence "Larry" H. Dufault
Michael "Mike" J. Mercadante

Sewer staff present: Mark Robidoux, Supt
Debra Graves, Sr. Clerk

Others: Philip Stoddard, Attorney
Chris McClure – McClure Engineering, Inc.

Meeting was called to order at 5:00pm.

1. Read and accepted minutes for August 6, 2013.
2. Signed monthly commitment for Septage Fees.
3. Superintendent Mark Robidoux Reports:
 - Monthly Monitoring Report
 - Monthly Operations Report(Reports are on file at the Utilities & Facilities Office)
4. Flexcon: Reviewed the modification to their sewer connection permit to increase their estimated industrial wastewater flow and signed the permit. The Sewer Commissioners would like a cover letter to go out with the permit.
5. Knox Trail School: Sewer Commissioners review the sewer bill. Larry motion to issue a credit for over payment of \$756.70, second by Frank, an in favor, Mike.
6. 27 Church St: Review late fees Sewer Commissioner would like to keep in advisement for next meeting.
7. Sewer Commissioners reviewed Bixby Trail Estates and Misty Hill Condominiums easement agreement.
8. 53 Paxton Rd: Sewer Commissioners would like to send a letter first for nonpayment of sewer bills before deciding what to do about the past due bills.

9. Phil Stoddard asked about Bixby Road agreement. Pat Gallant chose Option B, but needs Misty Hill Condominiums easement agreement.
10. 60 Lincoln St: McClure Engineering said the owner would like to connect to the sewer line on Lincoln Street. Motion by Mike for permission to connect to sewer, seconded by Frank, and in favor, Larry.
11. 128 Mechanic St: Who is responsible to fix the sewer line? There is no easement for sewer line on the property deed. 128½ Mechanic wants to sell their property and the sewer line goes through their property. Wants something in writing that the Town owns the line. Who will pay for the easement and when. The Sewer Commissioners would like legal advice on this.
12. WWTP & Meadow Road Pump Station CIP Mandatory pre-bid construction meeting will be held September 19, 2013.
13. WWTP & Meadow Road Pump Station CIP Electrical and Metal Fabrication File Sub-Bids will be opened on September 26, 2013.
14. WWTP & Meadow Road Pump Station CIP general Contractor bids will be opened on October 3, 2013.

Public Meeting Adjourned at 6:10pm, motion by Larry, seconded by Mike, and in favor, Frank.